

MyCargo Platform and EZ Booking Instructions

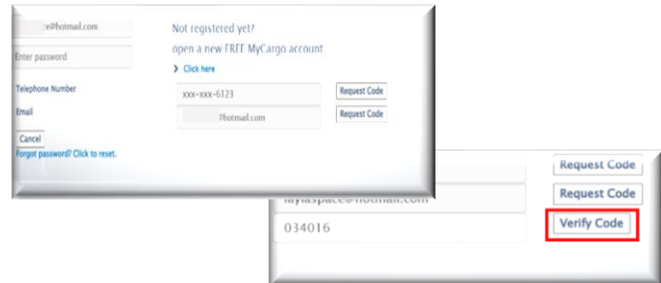
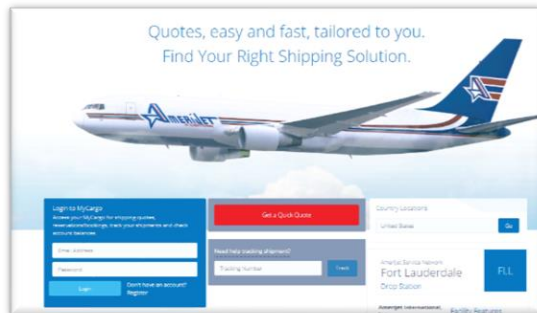
4500 N.W. 36th Street, Miami FL 33166



Our new MyCargo portal provides you with greater flexibility to view pricing, book shipments, manage your reservation, account balances and much more.

1

MyCargo Login

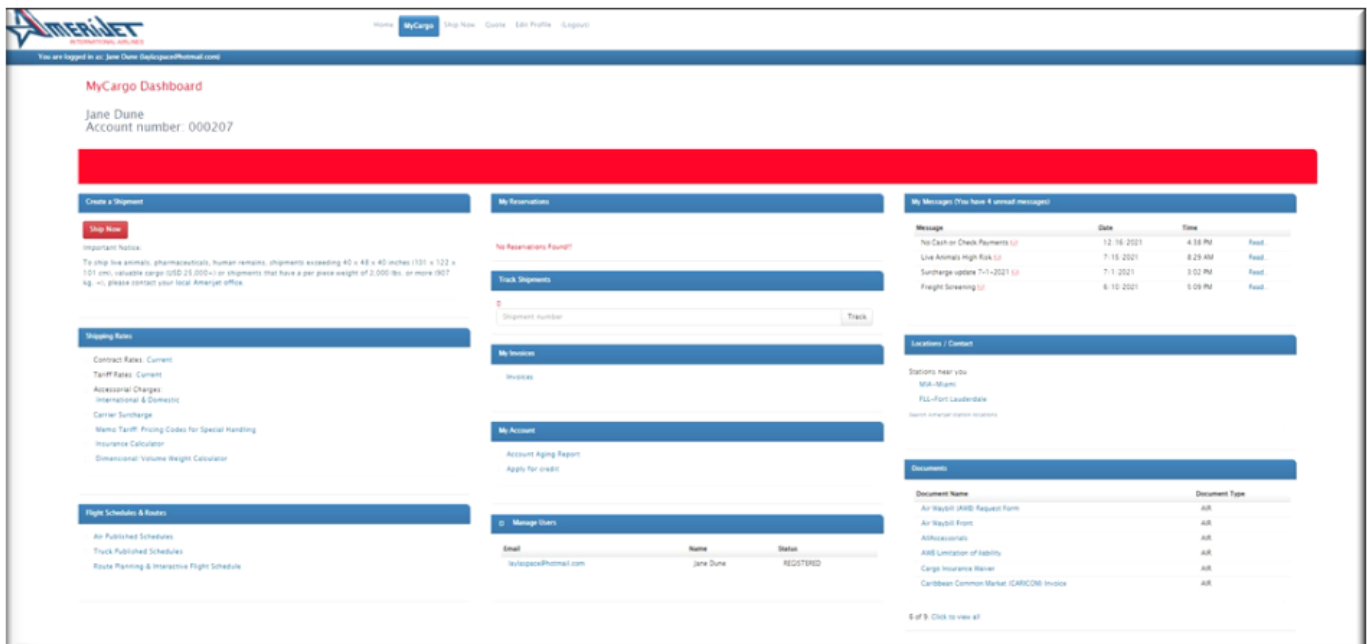


Visit Amerijet's website at www.amerijet.com and log in to your account.

Request your two-step verification code via email or text and enter the code into the verification box.

2

MyCargo Dashboard



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MyCargo Dashboard

Jane Doe

Account number: 000520

Visit your MyCargo account for Carrier Surcharge update

View your account information and important banner notifications.

Create a Shipment

Ship Now

Important Notice:

To ship live animals, pharmaceuticals, human remains 101 cm, valuable cargo (USD 25,000+) or shipments kg. →), please contact your local Amerijet office.

Create your cargo reservation/booking.

Shipping Rates

- Contract Rates: Current
- Tariff Rates: Current
- Accessorial Charges: International & Domestic
- Carrier Surcharge
- Memo Tariff: Pricing Codes for Special Handling
- Insurance Calculator
- Dimensional/Volume Weight Calculator

View shipping rates, accessorial charges, calculate your cargo insurance estimate and much more.

Flight Schedules & Routes

- Air Published Schedules
- Truck Published Schedules
- Route Planning & Interactive Flight Schedule

View schedules and routes.

My Reservations

No Reservations Found!!

View your reservations.

Track Shipments

Shipment number **Track**

Track your shipments.

My Invoices

Invoices

View your invoices.

My Account

- Account Aging Report
- Apply for credit

View your account information.

Manage Users

Email	Name	Status
janedoe@aol.net	Jane Doe	REGISTERED

View and manage account users.

My Messages (You have 4 unread messages)

Message

- No Cash or Check Payments
- Live Animals High Risk

View important messages.

Locations / Contact

Stations near you

- MIA-Miami
- FLL-Fort Lauderdale

Search Amerijet station locations

Find Amerijet locations and contact information.

Documents

Document Name

- Air Waybill (AWB) Request Form
- Air Waybill Front

View, print and complete important shipping documents.

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From your MyCargo Dashboard, click on the “Ship Now” button in the Create Shipment tile.

Create Shipment

Ship Now

Important Notice:

To ship live animals, pharmaceuticals, human remains, shipments exceeding 40 x 48 x 40 inches (101 x 122 x 101 cm), valuable cargo (USD 25,000+) or shipments that have a per piece weight of 2,000 lbs. or more (907 kg. +), please contact your local Amerijet office.

1. Open your MyCargo dashboard and click “Ship Now” to enter our secure booking “EZ Booking” portal.

Login

User Name*

User Email

Password*

Password

Station

Station

Login

Powered By SmartKargo

For added security, please re-enter your email and password.

*Please leave the “Station” field blank – Do not enter information in the station field.

EZ Booking

Shipment Details

MAIAT, MIAMI, US, AMRAP (DUA), AIRPORT

SAL SAN JUAN, US, (DUA), AIRPORT

COMMODITY

SEAFOOD

PCS

2

10

K

100.00

Insurance Amt

Net OF Position

Transfer Date *

Complete your shipment details in “EZ Booking.”

Use the drop-down dialogue boxes to:

Select commodity types

*Contact an Amerijet sales agent to ship unlisted commodity types.

Enter shipment pieces, weight, and provide shipment dimensions by selecting the icon

Enter shipper and consignee details.

Select Value

Value	Name
0007	PROFUSE/STABLES
0002	SEAFOOD
0004	LIVE FISH
0055	PERISHABLES
1400	FLOWERS, PLANTS (PFT)
1400	COMMITTEE/TOILET ARTICLES/PERFUMES
5403	COMMITTEE/TOILET ARTICLES/PERFUMES
5403	CLASSIFIED AS DANGEROUS
9106	BATTERIES - LITHIUM ION
9106	GENERAL FREIGHT ALL-KIND (GAK)
9106	SHARP PACKAGE
9106	ELECTRONIC & OCCUPANCY

Shipment Details

Shipment	Length	Width	Height	Weight	Volume	Value	Unit	Commodity	Price Type	Unit Price	Total
1	10	10	10	10	10	10	10	10	10	10	10

Shipper Detail

Consignee Detail

Select Service Type

Service Type	Shipping	OCDC	OCDA	Tax	Total Price
GEN(Standard Service)	USD 65.00	USD 25	USD 0	USD 0	USD 90.00
EXP(Express Service)	USD 97.50	USD 25	USD 0	USD 0	USD 122.50
PRI(Rush Expedited)	USD 520.00	USD 25	USD 0	USD 0	USD 545.00

This is only an estimate of your shipping charges. Exact charges can not be determined until the shipment is tendered to Amerijet.

Select your shipments service type, choose from General (GEN), Express (EXP) or Rush (PRI)

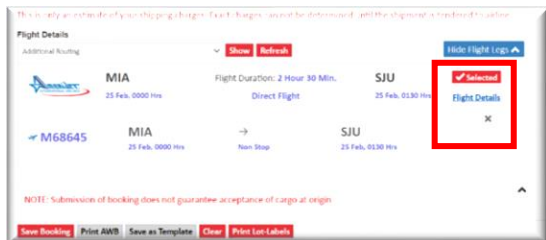
*The shipping charges are only an estimate and cannot be determined until the shipment is tendered to Amerijet.

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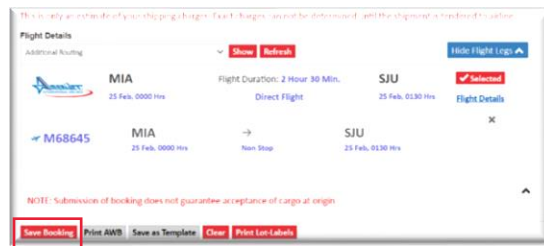
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3



Select Your Flight.

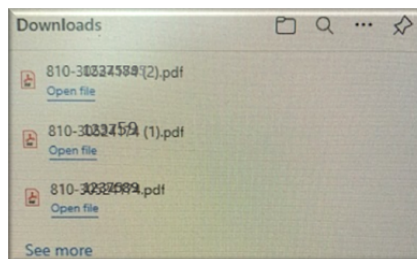


Submit Your Booking/Reservation.

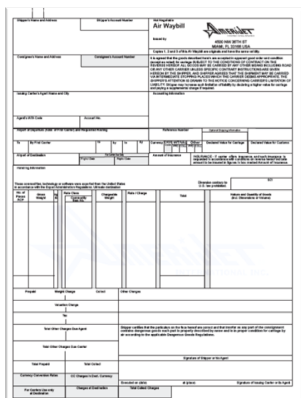
*The booking submission does not guarantee acceptance at origin.



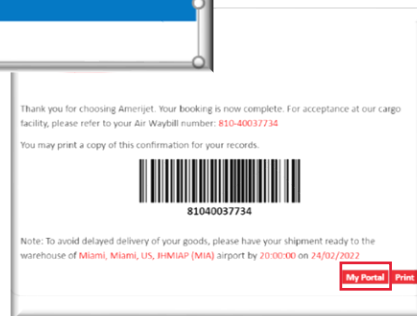
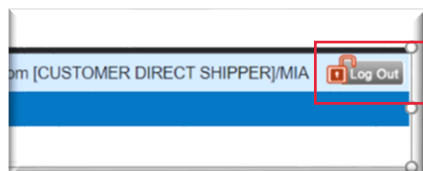
Please save your booking confirmation and click Print AWB to print your air waybill.



Go to the Top Menu, select Booking/Cargo/List to get a list of your shipments, each AWB number can be selected to retrieve your booking information. Click on your air waybill.



Print your air waybill.



To return to your MyCargo portal, please click on the "MyPortal" button, or log out of the EZ Booking site.